**Task -16**

**Generating Task Report**

**Task Over View:**

To prepare a custom portal which will display the how many instances were created, to whom those were assigned, how much time was taken to solve, How many of them were not assigned etc.

**Solution**

To achieve the requirement developer should have knowledge on TwSearch Script, how to use it, by using TWSearch script can be able to bring out the details about instances of how many were created, how many tasks were unassigned, assigned information. We should also show the time taken to solve one task in one tab. Our Custom screen should contain the following fields.

1.Number of Active instances. with instances name, Instance Id.

2.Number assigned tasks with the name to whom it was assigned.

3.Time taken to solve the task if it assigned a task.

4.Number of unassigned task with a dropdown of team members to assign.

**Note:** This custom portal should have Write access to Manger because he should be able to assign a member for unassigned task.